St Paul’s Community Primary and Nursery School

Queens Road

Spalding

PE11 2JQ

01775 723326

29th January 2021

**Election of Parent/Carer Governor**

Dear Parent/Carer,

There is a vacancy for an elected Parent/Carer Governor on the Local School Board of St Paul’s Community Primary School and Nursery.

**Eligibility of Parent/Carer Candidate for the Vacancy**

All Parents and Carers of school age children have a statutory right to be considered for the vacancy provided that the following conditions are satisfied.

o Candidates must be a parent of a registered pupil at the school.

o Candidates must provide a proposer and seconder to their nomination

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o The proposer and seconder must also be a parent or carer of a registered pupil at the school.

Candidates who have been adjudged bankrupt or who have made an arrangement with their creditors and either remain undischarged OR have been convicted of a criminal offence in any court should contact the Clerk, through the School Office **BEFORE** declaring themselves as a candidate.

If you would like to declare yourself as a candidate for the vacancy, please find a Proposer and Seconder of your application and complete the attached declaration form.

The form should be returned to the school office, or via email to enquiries@spaldingstpauls-cit.co.uk as soon as possible but **NO LATER THAN 12pm Noon on Friday 12th February 2021**.

**The personal information on the proposal form will be added to the school register of electors should a ballot become necessary.** If you are returning your application in person your nomination must be placed in a sealed envelope addressed as follows.

**Parent/Carer Governor Nomination**

**Personal for the Clerk to the Local School Board**

**St Paul’s Community Primary School and Nursery, Queens Road, Spalding, PE11 2JQ**

If there are fewer, or the correct number, of candidates the Local School Board will appoint them. If there are more candidates than vacancies a ballot will be necessary. I will contact you again to explain the result of the nominations and with details of the arrangements for a ballot if necessary.

If you have any questions regarding the above, or you are unsure of any aspect of procedure, then contact the Clerk through the School Office.

Yours sincerely,

Johann Boorman

Returning Officer