March 2021

ParentMail

Dear Parents/Carers,

From 8th March 2021 we will be changing our online cashless payment system from Teachers2Parents to +Pay on Parent Mail. It will allow you to pay for school items quickly and easily on your smartphone, tablet or computer.

Registering with ParentMail is very easy!

Over the next few days you will be sent either an email and/or text from ParentMail. When you receive this, please follow the instructions in the message.

If you have an Android or Apple smartphone, we would highly recommend you download the free ParentMail App so that you can make easy online payments on the go. To do this simply search for “ParentMail” in your App store.

We will inform you about items you need to pay through ParentMail and you will be able to pay electronically, using credit or debit cards as well as PayPal.

There is a minimum account balance of £10.00.

Please note your bank statement will display either the school name or ParentMail dependent on your payment method.

If you need any additional information or assistance, please use the help site:

[www.parentmail.co.uk/help/parenthelp/](http://www.parentmail.co.uk/help/parenthelp/) which will be on our school website or please contact the school office.

**Nursery Class and Years 3, 4, 5 & 6:**

**With regard to school meals, if your child is having a paid lunch please ensure there is enough money on your ParentMail account, prior to Monday 8th March. There is no need to order lunches just as long as your child informs their teacher each morning whether they are having a school lunch or a packed lunch. The menus for each week will be on the school website as usual.**

Yours sincerely,

Miss James

Interim Headteacher